

BY-LAW NO. 1
OF
ZICHRON YISROEL CONGREGATION
(the "Congregation")

A By-Law relating generally to the conduct of the affairs of the Congregation.

BE IT ENACTED as a by-law of the Congregation as follows:

ARTICLE I - INTERPRETATION

1.1 Definitions

In this by-law and all other By-Laws of the Congregation, unless the context otherwise requires:

"**Act**" means the *Canada Not-For-Profit Corporations Act* S.C. 2009, c. 23 including the Regulations made pursuant to the Act, and any statute or regulations that may be substituted, as amended from time to time;

"**Articles**" means the original or restated articles of incorporation or articles of amendment, amalgamation, continuance, reorganization, arrangement or revival of the Congregation;

"**Board**" means the board of directors of the Congregation and "director" means a member of the Board;

"**Business Day**" means a business day and includes all days, except for Saturday, Sunday, all statutory holidays in the Province of Ontario, Shabbat and all Jewish holidays.

"**By-Laws**" means this by-law and any other by-law of the Congregation as amended and which are, from time to time, in force and effect;

"**Congregation**" means Zichron Yisroel Congregation.

"**family unit**" means a member and, as applicable, his or her spouse, and his, her or their dependent children.

"**Halacha**" means Jewish religious law;

"**meeting of members**" includes an annual meeting of members or a special meeting of members; "special meeting of members" includes a meeting of any class or classes of members and a special meeting of all members entitled to vote at an annual meeting of members;

"**ordinary resolution**" means a resolution passed by a majority of not less than 50% plus 1 of the votes cast on that resolution;

"**Past President**" has the meaning given to that term in section 5.2(b);

"**proposal**" means a proposal submitted by a member of the Congregation that meets the requirements of section 163 (Member Proposals) of the Act;

"**Regulations**" means the regulations made under the Act, as amended, restated or in effect from time to time;

“**Shabbat**” means the period under Halacha which, subject to section 2.10 of this by-law, is a few minutes before sunset on Friday evening until the appearance of three stars in the sky on Saturday night.

“**special resolution**” means a resolution passed by a majority of not less than two-thirds (2/3) of the votes cast on that resolution.

“**Synagogue**” means Congregation Zichron Yisroel, 300 Atkinson Avenue, Thornhill, Ontario, L4J 8A2 or such other place as the Board may designate.

Other than as specified above, words and expressions defined in the Act have the same meanings when used in these by-laws.

1.2 Rules of Interpretation

- (a) In the interpretation of this by-law, words in the singular include the plural and vice-versa, words in one gender include all genders, and "person" includes an individual, body corporate, partnership, trust and unincorporated organization.
- (b) Where a contradiction exists between the Act, Articles, a unanimous member agreement or By-Laws:
 - (i) the Act prevails over the Articles;
 - (ii) the Articles prevail over a unanimous member agreement and the By-Laws; and
 - (iii) a unanimous member agreement prevails over the By-Laws.
- (c) The headings used in this by-law are for reference purposes only and should not be taken into account in the interpretation of words or terms used in this by-law.
- (d) If expressed in days, the day that marks the start of the time period is excluded, but the last day of the time period is included. If a time limit expires on a non-Business Day, it is extended to the following Business Day.

ARTICLE II - PURPOSE

- 2.1 The Congregation was established to provide, maintain, and support a place of Orthodox Jewish worship, learning, development and assembly, and to engage in other activities that promote the spiritual and educational welfare of its members and community.
- 2.2 It is recognized that the role of the Congregation is to provide the community with an opportunity to experience and apply orthodox values and traditions in their everyday lives. This is through the participation of the community in synagogue services and other organized events and activities that will establish a sense of unity and promote a mutual respect for all Jewish people in the community at large.
- 2.3 It is further recognized that Jewish Orthodoxy is founded upon the Torah and the Oral Law (Talmud) as codified in the Shulchan Aruch.
- 2.4 It is central to Jewish Orthodoxy that its laws are of Divine origin, and not subject to change.
- 2.5 The membership of the Congregation, by virtue of its adoption of this by-law, accepts these principles and pledges that the Congregation shall remain forever an Orthodox Jewish Institution and shall not adopt any mode of worship or other practice inconsistent with Jewish Orthodoxy.

- 2.6 All services shall be conducted in accordance with traditional Orthodox practice. Without limiting the generality of the foregoing the Congregation will have separate seating for men and women with a halachically proper mechitza during religious services conducted under its auspices. With the consent of the Rabbi, mixed seating will be permitted during events which are not services of worship.
- 2.7 The Congregation's services shall be conducted in accordance with Minhag Ashkenaz.
- 2.8 No person may hold or administer the office of Rabbi unless he has Rabbinical ordination (S'micha) from a recognized Yeshiva or authority such that his qualifications would be approved by the S'micha Standards Committee of the Rabbinical Council of America and such that he would be eligible for membership in the Rabbinical Council of America.
- 2.9 The Rabbi's duties shall include all functions traditionally allocated to the Rabbi of an Orthodox synagogue.
- 2.10 The Rabbi shall finally determine all matters of Halacha. When the position of Rabbi is vacant, halachic questions shall be referred to such person as the Board may designate from time to time and who must be qualified to make such determinations.

ARTICLE III - MEMBERSHIP

- 3.1 **Eligibility.** Any person who is halachically Jewish and at least 18 years of age, and, if applicable, his or her spouse, provided that his or her spouse is halachically Jewish, is eligible for membership in the Congregation.
- 3.2 **Membership Rights and Privileges.**
 - (a) Each member who is in good standing shall be entitled to receive notice of, attend and vote at all meetings of the members of the Congregation.
 - (b) Each member who is in good standing and his or her dependent children shall be entitled to the following privileges:
 - (i) to participate in all educational, cultural and social programs of the Corporation upon payment of the required fees, if any;
 - (ii) to receive non-transferable tickets for attendance at services on High Holidays at such cost as the Board may determine;
 - (iii) to attend, without charge, and to participate in other religious services; and
 - (iv) such other privileges as is determined by the Board.
- 3.3 **Dependent Child.** A dependent child shall mean a child of a member who:
 - (a) is unmarried and under the age of 21;
 - (b) is unmarried and under the age of 25 if in full time attendance at school;
 - (c) is unmarried and due to a mental or physical disability or illness is dependent on a member for support; or

- (d) is, due to special circumstances, determined to be a dependent child by such person as the Board may designate.

3.4 Non-Jewish Members

- (a) If a member is not halachically Jewish then, subject to clause (d), his or her membership in the Congregation shall be terminated.
- (b) If a dependant child of a member is not halachically Jewish then, subject to clause (d), he or she shall be deemed not to be a dependent child of the member and shall no longer be entitled to enjoy the privileges of a dependent child of a member.
- (c) If any member marries outside Halacha, then, subject to clause (d), his or her membership in the Congregation shall be terminated.
- (d) The Rabbi shall be authorized to grant an exemption from any contravention by a member or dependent child of clauses (a), (b) or (c), in which case, the member or dependent child shall be entitled to continue their membership in or to enjoy the privileges of membership of the Congregation, as applicable. In making this determination, the Rabbi may consider such factors as he, in his sole discretion, determines is relevant.

3.5 Religious Questions. All questions of eligibility for new or continued membership in which it is necessary to resolve the question of whether or not an individual is halachically Jewish or has been married outside Halacha shall be determined by the Rabbi and effective upon receipt by the Board of the Rabbi's determination in writing.

3.6 Annual Dues. The Board shall determine the amount of annual dues to be paid by individual member of family unit. Upon application, a prospective member shall submit annual dues by the means prescribed by the Board. Special financial circumstances may be referred to a person jointly designated by the Board and the Rabbi. The prospective member shall have all the rights and privileges of membership immediately upon tendering the application and dues, save the right to vote. If the prospective member's application for membership is ultimately rejected, any monies tendered by him or her shall be returned.

3.7 Membership Year. The Congregation's membership year ends on August 31. Fees for new members will be pro-rated from the date of application.

3.8 Membership Renewals. Membership must be renewed prior to Rosh Hashana of each year. Such renewal shall be effected by the member tendering annual dues together with any other monies owed by the member to the Congregation, in full or in the manner prescribed by the Board, failing which, the membership and all rights and privileges attendant thereto, shall be placed in suspension until the dues and other monies owed are tendered in full or in the manner prescribed.

3.9 Membership Transferability. A membership may only be transferred to the Congregation.

3.10 Discipline of Members. The Board may, at a special meeting called for the purpose, by a vote of 80% of all of the directors present at the meeting, suspend or expel any member from membership in the Congregation, or any dependant child of a member from enjoying the privileges of membership in the Congregation, for any one or more of the following grounds:

- (a) violating any provision of the articles or By-Laws; or
- (b) engaging in conduct unbecoming to a member of the Congregation or contrary to the standard of good citizenship in the Jewish community or the community at large;

provided that written notice of the time, place and subject matter of such meeting and the entitlement of the member to be present and heard thereat is posted by registered mail to such member at least 10 days prior to the date such meeting is to be held. The Board's decision shall be final and binding on the member, without any right of appeal.

ARTICLE IV - MEETINGS OF MEMBERS

- 4.1 **Annual Meetings.** The Annual Meeting of the members of the Congregation shall be held on such date and at such time, during the first six months of each financial year, as the Board may determine for the purpose of receiving reports and statements required to be laid before the annual meeting, electing the Board, appointing auditors and for the transaction of such other business as may properly be brought before the meeting.
- 4.2 **Notice.** Notice of the time and place of each meeting of the membership of the Congregation shall be given by email, regular mail, fax or by personal delivery during a period of 21 to 60 days before the date of the meeting to each member of the Congregation and, if applicable, to the auditor of the Congregation.
- 4.3 **Place of Meetings.** Meetings of the members of the Congregation shall be held at the Synagogue or at such other place within the City of Toronto or the Regional Municipality of York as the Board determines.
- 4.4 **Special Meetings.** The Board may at any time call a special meeting of the members for the transaction of any business which may properly be brought before such meeting.
- 4.5 **Quorum at Members Meetings.** A quorum for the transaction of business at meetings of the members shall require the presence in person or proxy of members each entitled to vote being the lesser of twelve (12) members or 50% of the members entitled to vote at a meeting.
- 4.6 **Votes to Govern at Members Meetings.** Other than as provided by the articles, By-Laws or the Act, all questions proposed for the consideration of the members of the Congregation shall be decided by a majority of the votes cast thereon.
- 4.7 **Procedure at Members Meetings.** All meetings of the members of the Congregation shall be governed by Robert's Rules of Order.

ARTICLE V - DIRECTORS

- 5.1 **Duties.** The activities and the affairs of the Congregation shall be governed by the Board.
- 5.2 **Board of Directors.**
 - (a) The Board will consist of four individuals who shall each be concurrently elected by the members to one of the following offices: President, Vice-President, Secretary and Treasurer, or any successor appointed pursuant to section 5.5.
 - (b) The Board may consist of an individual who previously served as past President of the Congregation or its predecessor body (the "**Past President**").
 - (c) If the Congregation is a soliciting corporation at least two (2) individuals who, at the time of election will not be officers or employees of the Congregation.

- (d) The Board may consist of such other individuals as may be elected as directors from time to time.
- 5.3 **Rabbi.** The Rabbi shall be provided with notice of and may attend any meeting of the Board in an ex officio capacity, and may participate in the discussion at the meeting but shall not vote on resolutions put before the meeting. Notwithstanding the foregoing, the Rabbi shall be excluded from all or any part of a meeting of the Board during which the business of such meeting or part thereof relates to the Rabbi or otherwise places the Rabbi in a conflict of interest.
- 5.4 **Qualifications.** In addition to the requirements under the Act, no person shall be a director of the Congregation unless such person is at least 18 years of age and is a member of the Congregation.
- 5.5 **Vacancy.** The position of a director shall be vacant if a director,
 - (a) is not eligible to act as a director under the Act,
 - (b) delivers their resignation in writing effective at the later of the time it is received by the Congregation or the time specified in the notice;
 - (c) dies; or
 - (d) is no longer a member of the Congregation.
- 5.6 **Filling Vacancies.** In the event of any vacancy on the Board or in any office, the Board may, by resolution, appoint a person to fill such vacancy until the end of the unexpired term of the predecessor.

ARTICLE VI - MEETINGS OF DIRECTORS

- 6.1 **Calling of Meetings of Board of Directors.** Meetings of the Board may be called by the President or any two (2) directors at any time.
- 6.2 **Notice.** Notice of every meeting shall be given to each director not less than forty-eight (48) hours before the time when the meeting is to be held. Meetings of the Board may be held at the head office of the Congregation or at any other place within the Regional Municipality of York or the City of Toronto. Except as is otherwise provided in this by-law, at all meetings of the Board, every question shall be decided by a majority of the votes cast on the question and in the case of an equality of votes the Chair of the meeting shall be entitled to a casting vote but shall otherwise not be entitled to a vote. In the event that a position is shared by co-chairs, they shall be entitled to only one vote as a single unit.
- 6.3 **Quorum.** A minimum of 50% of the directors shall be required to constitute a quorum for the transaction of business.
- 6.4 **Special Meetings.** The President or in his or her absence, the Vice-President, shall call a special meeting of the Board when requested to do so in writing by a minimum of one third of the directors. Such written request shall state the intended purpose of the meeting. The special meeting shall be called for no later than twenty (20) days after receipt of the request.
- 6.5 **Procedure.** Meetings of the Board shall be governed by Robert's Rules of Order.

ARTICLE VII - OFFICERS

- 7.1 **Officers.** The officers of the Congregation shall consist of:
- (a) President
 - (b) Vice-President
 - (c) Secretary
 - (d) Treasurer
- 7.2 **One Position.** No person shall hold more than one office at any one time.
- 7.3 **Eligibility.** No person shall be an officer of the Congregation unless such person is at least 18 years of age and is a member or a dependent child of a member of the Congregation.
- 7.4 **President.** The President:
- (a) shall preside as Chair at all meetings of the members and at the Board;
 - (b) shall see that the by-laws, rules and usages of the Congregation are observed and that the committee members and employees of the Congregation discharge their duties faithfully;
 - (c) shall preserve order at meetings and put to a vote all proper motions; shall neither make nor second any motion while in the Chair; shall cast the deciding vote in the case of a tie, but otherwise shall not vote while in the Chair;
 - (d) may authorize extraordinary expenditures not exceeding a total of \$1,000.00 between meetings of the Board;
 - (e) shall be responsible for preparing an Annual Report on the condition of the Congregation and shall present it at the Annual Meeting;
 - (f) shall appoint a returning officer and one or more assistants to prepare, collect and count ballots at elections and plebiscites;
 - (g) shall act as community liaison;
 - (h) shall assist the Secretary in preparing the agenda for committee meetings;
 - (i) shall not chair any other committee but can be a general member and can vote on any other committee.
- 7.5 **Vice-President.** The Vice-President:
- (a) shall be present at all meetings which the President is required to attend and shall assist the President in the discharge of his or her duties;
 - (b) shall assume the power and authority of the President in the absence of the President;
 - (c) shall assume the office of President for the balance of the President's elected term in the event that the President resigns, is dismissed or is permanently unable or unwilling to continue the performance of his or her duties;

(d) shall be the Chair of the High Holidays Committee.

7.6 Secretary. The Secretary:

- (a) shall cause to be issued notices of all meetings of the Board and the members;
- (b) shall keep or supervise the keeping of minutes of meetings of the Board and of the members, and shall ensure the minutes are distributed to all Board or to all members, as applicable, within 7 days of these meetings;
- (c) shall keep or supervise the keeping of an accurate record of the business of the Congregation, save and except those records which are to be kept by the Treasurer;
- (d) shall, when so instructed by the President, prepare and sign correspondence in the name of the Congregation;
- (e) shall be responsible for the keeping of the corporate seal, if any, of the Congregation;
- (f) shall make available to members, upon request, minutes of meetings of the Board;
- (g) shall forthwith deliver to his or her successor all seals, minutes, and other corporate documentation, correspondence and all other records and documents of the Congregation;
- (h) shall prepare with the President the agenda for meetings to be delivered to members of meeting at least 2 days prior to meeting;
- (i) shall be responsible for Synagogue bookings;
- (j) shall be responsible for membership application processing and membership database, , including receiving and processing all applications for membership and High Holiday tickets.

7.7 Treasurer. The Treasurer:

- (a) shall be Chair of the Budget and Finance Committee;
- (b) shall ensure that all monies received by the Congregation are deposited into the Congregations' bank account within seven (7) business days of their receipt;
- (c) shall be responsible for setting a cost schedule for donations;
- (d) shall pay only those accounts authorized by the Board or as authorized under clause 7.4(d) of this Article;
- (e) shall cause to be prepared and shall present the correct financial statements from time to time to Board;
- (f) shall keep or cause to be kept proper financial records and books of account showing all such matters, transactions and items as are usually written and entered in books of account;
- (g) shall forthwith deliver over to his successor all monies, books, papers and records of the Congregation;
- (h) shall nominate an external accountant or auditor;

- (i) shall obtain from all committees their financial requirements (budget) for the ensuing year and present budgetary requirements to Board for approval;
- (j) shall prepare annual budget covering entire administration of Congregation together with an annual budget for each committee as required. Payment of budgeted costs require the approval of the Committee Chair and Treasurer. Costs in excess of the annual budget must be approved by the Board.
- (k) shall ensure invoices/renewal notices are issued for all annual membership dues to all members at the beginning of July of each year and that invoices are issued for other charges by the Congregation, and shall attend to the collection of same;
- (l) shall ensure tax receipts are issued when appropriate.

ARTICLE VIII - ELECTION PROCEDURES

8.1 **Nominating Committee.** A nominating committee shall be comprised of the Past President, who shall be Chair of the committee, and two other persons chosen by the Chair of the nominating committee, provided that no member of the committee shall accept nomination for an elected position. In the event that the Past President is ineligible for membership or unable to act as Chair on this committee, its Chair shall be appointed by the Board.

8.2 **Nomination of Candidates.** The nominating committee shall, at least five (5) weeks prior to the annual meeting of the members of the Congregation, prepare and provide the Secretary of the Congregation with:

- (a) a slate of candidates which it nominates to stand for concurrent election as the respective elected officers of the Congregation;
- (b) if the Congregation is a soliciting corporation, a slate of candidates who, at the time of election will not be officers or employees of the Congregation, which it nominates to stand for election for at least two (2) positions as directors of the Board; and
- (c) a slate of candidates which it nominates to stand for one or more additional positions as director,

for the following year, and which candidates have accepted such nominations. The Secretary shall arrange for a copy of such slate to be mailed to all members of the Congregation at least four (4) weeks prior to the annual meeting of the members of the Congregation.

8.3 **Other Candidates.** In addition to the slate of candidates nominated pursuant to Section 8.2, other candidates may be nominated by filing a nomination signed by such person and at least three members, none of whom is the spouse or an immediate family member of another signatory, in good standing, either with the Secretary of the Congregation, or at the Congregation's offices, prior to 11:59 a.m. of the day being fourteen (14) days prior to the annual meeting (the "**Nomination Period**").

8.4 **One Nominee.** In the event only one candidate is nominated for an elected position by the end of the Nomination Period, such person shall be acclaimed to such position effective at the annual meeting.

8.5 **Ballot.** The candidates nominated in accordance with this Article who are not acclaimed shall be listed on the ballot for the election to take place at the annual meeting, and such election shall be by way of secret ballot.

- 8.6 **Tie Vote.** In the event of a tie vote for any elected position, a run off election shall be held immediately at the annual meeting. Such run-offs will continue until a majority is attained. If such majority is not attained at the annual meeting a run-off election will be held on the first Sunday following the annual meeting which is not Yom Tov.
- 8.7 **Term.** Subject to earlier termination as provided in this by-law or by the membership at a special meeting called for such purpose, every person elected or acclaimed to a position as an officer and/or on the Board shall hold such position for a term of two (2) years or until a successor is duly elected or acclaimed at the second successive annual meeting following such election or acclamation, should such meeting be held on a date that precedes the end of the two year term. Every person may stand for re-election to the elected position.

ARTICLE IX - COMMITTEES

- 9.1 **Powers.** The Board may by ordinary resolution create such committees as are necessary and nominate any persons to such committees, regardless of whether they are a director. The powers of these other committees are limited to the powers that the Directors confer to them and the directors will determine the information to which the committees will have access.
- 9.2 **Quorum.** Unless the Board provides otherwise, a quorum for the transaction of business at meeting of a committee shall require the presence in person of one member of the committee.
- 9.3 **Procedure.** Unless the Board provides otherwise, the rules that apply to Board meetings also apply to other committee meetings.
- 9.4 **Initial Committees.** The initial committees of the Congregation and their responsibilities are hereby created by the Board and set out in Schedule A to this By-Law. The Board may amend or terminate any of the initial committees by ordinary resolution.

ARTICLE X - ORGANIZATION

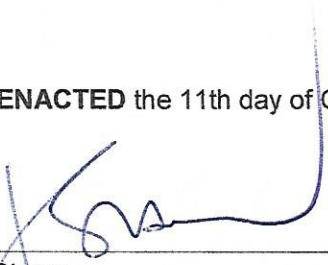
- 10.1 **Execution of Documents.** Deeds, transfers, assignments, contracts, obligations and other instruments in writing requiring execution by the Congregation may be signed by any two (2) of its officers or directors. In addition, the Board may from time to time direct the manner in which and the person or persons by whom a particular document or type of document shall be executed. Any person authorized to sign any document may affix the corporate seal (if any) to the document. Any signing officer may certify a copy of any instrument, resolution, by-law or other document of the Congregation to be a true copy thereof.
- 10.2 **Financial Year.** The financial year end of the Congregation shall be June 30 or such other period as determined by the Board from time to time.
- 10.3 **Banking Arrangements.** The banking business of the Congregation shall be transacted at such bank, trust company or other firm or corporation carrying on a banking business in Canada and whose deposits are insured by the Canadian Deposit Insurance Corporation (or its successor). The banking business or any part of it shall be transacted by an officer or officers of the Congregation and/or other persons as the Board may by resolution from time to time designate, direct or authorize.
- 10.4 **Annual Financial Statements.** The Congregation shall send to the members a copy of the annual financial statements and other documents referred to in subsection 172(1) (Annual Financial Statements) of the Act or a copy of a publication of the Congregation reproducing the information contained in the documents. Instead of sending the documents, the Congregation may send a summary to each member along with a notice informing the member of the procedure for obtaining

a copy of the documents themselves free of charge. The Congregation is not required to send the documents or a summary to a member who, in writing, declines to receive such documents.

ARTICLE XI - GENERAL

- 11.1 **Amendments.** The Board may, by approval of 80% of the votes cast by the directors at a meeting of the Board, prepare a proposed amendment to this by-law and call a special meeting of members for the purpose of debating and voting on the proposed amendment. The Secretary shall give at least thirty (30) days written notice of the meeting to the members of the Congregation and shall include the wording of the proposed amendment in the notice. The proposed amendment shall be effective if it is confirmed by a special resolution at the meeting of members, provided that the members constitute at least 50% of the entire membership of the Congregation.
- 11.2 **Change of Name.** In addition to any requirement under the Act, articles or By-Laws, the Congregation shall not change its name unless the requirements of this section are complied with. The Board may, with the approval of 80% of the votes cast by the directors at a meeting of the Board, approve one or more proposed names and shall call a special meeting of members for the purpose of debating and voting on the proposed change of the Congregation's name. The Secretary shall give at least thirty (30) days written notice of the meeting to the members of the Congregation and shall include each proposed name in the notice. The Congregation shall be authorized to change its name if a proposed name is approved at the meeting of members by at least two-thirds of the entire membership of the Congregation.
- 11.3 **Notice.** Except as otherwise provided in this by-law, any notice, communication or other document to be given to any member of the Congregation or member of the Board shall be sufficiently given if delivered to or mailed by prepaid ordinary post to him at his recorded address, emailed to a given email address or faxed to a given fax number. A notice, communication or other document so given shall be deemed to have been received when delivered to the recorded address as aforesaid, or in the event given by prepaid ordinary post shall be deemed to have been received on the fourth day after deposit in a post office or public letter box in the City of Toronto or the Regional Municipality of York, provided that the time limit shall neither run during any disruption of normal postal service nor for five (5) days thereafter. The recorded address of any member of the Congregation shall be the last known address of such member.
- 11.4 **Waiver of Notice.** Any member of the Congregation or his duly appointed proxy, or member of the Board may waive any notice required to be given of any meeting and any such waiver, whether given before or after the meeting shall cure any default in the giving of such notice.

ENACTED the 11th day of October, 2018.



Jason Shron
President



Sheldon Basch
Secretary

SCHEDULE A – INITIAL COMMITTEES

Committee	Title of Chair of Committee	Responsibilities
High Holiday Committee	Vice-President	<ul style="list-style-type: none"> • Prepare the high holiday package including letter to members, ticket pricing and membership dues • Coordinate the high holiday ticket sales in collaboration with the secretary • Arrange for Chazanim in collaboration with the ritual chairs • Accountable for the logistics of the high holiday including seating in collaboration with Landlord facilities liaison
Budget and Finance Committee	Treasurer	<ul style="list-style-type: none"> •
Nominating Committee	Past President	See Article VIII of By-Law No. 1
Ritual Committee	Ritual Chair	<ul style="list-style-type: none"> • shall be responsible for Synagogue maintenance, Judaica, and other furniture and equipment • shall have responsibility over Gabbai/Pamas functions including ensuring that all needs are satisfied to run religious services, designating Baalei Tefillah, distributing synagogue honours, etc. • shall be responsible for promulgating regulations for the proper conduct of all ritual and religious services in the Synagogue and shall make recommendations to the Board with respect to such services and decorum • shall be responsible for ensuring the care, safety and repair of the Sifrei Torah, religious articles and books of the Congregation, and shall ensure that an up-to-date inventory of same, including such objects on loan to or from the Congregation, is maintained
Special Events Committee	Special Events Chair	<ul style="list-style-type: none"> • shall be responsible for the organizing of special events as determined by the Board throughout the year
Catering Committee	Catering Chair	<ul style="list-style-type: none"> • shall be responsible for the supervision of catering and all other food dispensing activities in the Synagogue • shall set cost schedule for kiddushim <p>shall ensure that all necessary steps are taken to comply with Kashruth in the Synagogue, in consultation with the Rabbi, and ensure that a strict procedure is developed and implemented so that no food of any kind is brought into the building for public</p>

		consumption under the auspices of the Synagogue except under his/her supervision, or the supervision of a Masgiach or the Rabbi
Youth Committee	Youth Chair	<ul style="list-style-type: none"> • shall arrange, implement and supervise all youth activities in the Congregation including junior services and staffing
Chesed Committee	Chesed Chair	<ul style="list-style-type: none"> • shall implement the directions in respect of the allocation of charitable funds • shall undertake such charitable projects as the Board directs • shall arrange for the visiting of members who are confined due to illness or infirmity or who are in mourning • shall arrange for communication to members in the event of death of a member, or a member's immediate relative(s) • shall arrange for delivery of gifts for special occasions
Communications Committee	Communications Chair	<ul style="list-style-type: none"> • shall be responsible for the publication and distribution of a Congregation newsletter • shall be responsible for any media communication • shall arrange for communication to members with respect to special events • shall arrange any signage required for the High Holidays or any other special events
Landlord Liason Committee	Landlord Liaison Chair	<ul style="list-style-type: none"> • shall liaise with representatives of the landlord in regard to facilities and services provided under terms of the Congregation's lease or rental agreement